

STAKE HOLDERS

“Who are the players”

RED

(Enemy)

BLUE

(Friendly)

GREY

(Observers/Neutral)

FACTS

“A fact is a statement of information known to be true”

Where Found: (not all inclusive)

- Higher Headquarters’ Planning Directives (CONPLANS/OPLANS)
- Other strategic guidance
- JIPOE
- Staff Estimates

ASSUMPTIONS

A valid assumption has three characteristics:

- **Logical**
- **Realistic**
- **Essential**
 - The fewer the better
 - Assumptions should be replaced with facts ASAP (strive to resolve before issuing the OPORD)
 - Identify information needed to convert an assumption to a fact
 - Submit an information request to the appropriate agency as an RFI

TASK

Specified – a task that is specifically assigned to an organization by its higher HQ

Implied – a task derived during mission analysis that an organization must perform or prepare to perform to accomplish a specified task or the mission, but which is not stated in the higher HQ order.

Essential – a specific or implied task that an organization must perform to accomplish the mission. An essential task is typically included in the mission statement.

LIMITATIONS

Restraints:

A requirement placed on the command by a higher command that *prohibits an action*, thus restricting freedom of action.

Can't do!

Constraints:

A requirement placed on the command by a higher command that *dictates an action*, thus restricting freedom of action.

Must do!

FORCE STRUCTURE

Identify assigned/appORTioned PR
“dedicated” and PR “capable” forces.

**(OPERATION OPEN ACCESS CONPLAN)
“Annex A - Task Organization”**

RISK

(MITIGATION)

Risk Management: the process of identifying, assessing, and controlling risks arising from operational factors and making decisions that balance risk cost with mission benefit.

Force Protection: Preventive measure taken to mitigate hostile actions against DoD personnel, resources, facilities, information

Operational Protection: Broad view of threats to the mission

(Analyze Higher's)

MISSION STATEMENT (& intent)

Mission. The task, together with the purpose, that clearly indicates the action to be taken and the reason therefore. (JP-1-02)

Mission Statement...a short sentence or paragraph that describes the organization's essential task (or tasks) and purpose – a clear statement of the action to be taken and the reason for doing so. The mission statement contains the elements of **who, what, when, where, and why**, but *seldom specifies how*.

COURSE OF ACTION (COA) DEVELOPMENT

COA – Characteristics---A Valid COA is...

- **Adequate** – can accomplish the mission within the CDR's guidance
- **Feasible** - can accomplish the mission within the established time, space, and resource limitations
- **Acceptable** – must balance cost & risk with the advantage gained
- **Distinguishable** – must be sufficiently different from the other COA's
- **Complete** – must incorporate:
 - Objectives, effects, & tasks to be performed
 - Major forces required
 - Concepts for deployment, employment, and sustainment
 - Time estimates for achieving objectives
 - Military end state and mission success criteria